

PERFORMANCE AND RISK REPORT - SEPTEMBER 2025

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Wards affected:	(All Wards);
Appendices (attached):	Appendix 1 – Quarter 1 2025/26 Performance Report

Summary

The appendix to this report provides an overview of the council's performance with respect to its ongoing annual plan actions from 2024-25, key performance indicators, corporate risks, committee risks, and annual governance statement actions.

Recommendation (s)

The Committee is asked to:

- (1) **Note and comment on the performance and risk information located at Appendix 1.**

1 Reason for Recommendation

- 1.1 The terms of reference for this committee includes the responsibility for reviewing the performance of the council and the application of the Risk Management Strategy.

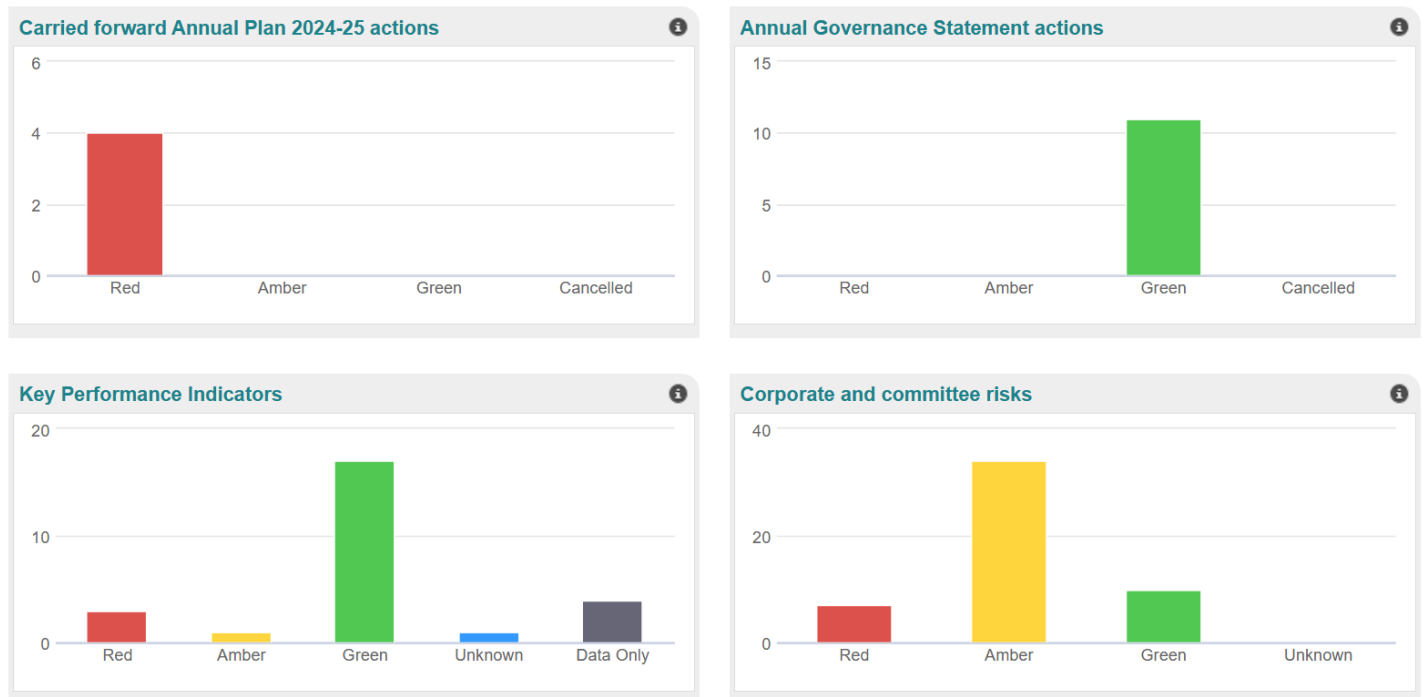
2 Background

- 2.1 The report in Appendix 1 provides the Quarter 1 2025-26 progress update. It consists of the outstanding annual plan actions from 2024-25, the latest key performance indicators, the corporate risk register, the policy committee risk registers, and the annual governance statement actions. The latter includes both outstanding actions from 2023-24 and those recently approved by the Audit and Scrutiny Committee on 17 July 2025.

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3 Quarter 1 Performance Report (April 2025 – June 2025)



3.1 Carried forward Annual Plan 2024-25 actions

3.1.1 All four actions are red, behind schedule. For the latest updates see Appendix 1.

3.2 Annual Governance Statement actions

3.2.1 All eleven actions are green, on schedule.

3.3 Key Performance Indicators

1.1.1 The majority of the indicators are on or close to target. However, three indicators are off target:

- *Number of households living in nightly paid accommodation*
- *Number of Planning appeals dismissed by the Inspector*
- *Long-term staff sickness absence*

3.3.1 For the latest updates see Appendix 1.

3.4 Key

3.4.1 Actions:

- *Red – Behind schedule by more than 3 months*
- *Amber - Behind schedule by up to 3 months*
- *Green – On schedule*
- *Blue – Completed*

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3.4.2 Key Performance Indicators:

- *Red – Significantly off target*
- *Amber – Marginally off target*
- *Green – On target*
- *Note: The definition for red and amber levels is set for each indicator individually.*

3.4.3 Risks:

- *Red / High – Risk score of 12-16*
- *Amber / Medium – Risk Score of 4-9*
- *Green / Low – Risk score of 1-3*

4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

4.1.1 No direct risks.

4.2 Crime & Disorder

4.2.1 No direct risks.

4.3 Safeguarding

4.3.1 No direct risks.

4.4 Dependencies

4.4.1 The production of this report is dependent on the capacity of other service areas and committees to consider and contribute to its content.

4.5 Other

4.5.1 None: corporate and committee risks are included in Appendix 1.

5 Financial Implications

5.1 There are no direct financial implications arising from this report.

5.2 **Section 151 Officer's comments:** Overall, while the majority of indicators and actions are progressing well, the areas highlighted above warrant close attention to ensure that financial risks are managed effectively and that budgetary pressures are addressed in a timely manner.

6 Legal Implications

6.1 There are no direct financial implications arising from this report.

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6.2 **Legal Officer's comments:** None arising from the contents of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- N/A

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** No direct implications arising from this report.

7.4 **Sustainability Policy & Community Safety Implications:** No direct implications arising from this report.

7.5 **Partnerships:** No direct implications arising from this report.

7.6 **Local Government Reorganisation Implications:** No direct implications arising from this report.

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Epsom and Ewell Borough Council (2025), *Performance and Risk Report: 2024-25 End of Year Report*, Audit & Scrutiny Committee, 17 July 2025 Online available: [Epsom and Ewell Democracy](#) [last accessed 29/08/2025].

Other papers:

- None.